

JOB TITLE: Detective

SD/12

DEPARTMENT: Sheriff, Rutherford County

JOB SUMMARY: This position performs duties in the investigation and solution of crimes, and the apprehension and prosecution of persons suspected of committing crimes.

MAJOR DUTIES:

- o Conducts initial and follow-up investigations of criminal incidents; interviews persons in connection with criminal incidents; secures crime scenes; collects, establishes chain of custody, and preserves physical evidence.
- o Plans, executes, and participates in programs designed to interdict drug and narcotics trafficking; develops sources; coordinates under-cover activities with other agencies; works with inter-agency task forces; performs undercover purchases of illegal substances.
- o Prepares and reviews written reports of investigative activities; arrests offenders; testifies in court.
- o Establishes effective contacts with the public, informants, coworkers, and others to gain information related to criminal activities.
- o Performs special activities to identify and eradicate illegal alcohol and other substance manufacture and distribution.
- o Performs other related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION:

- o Knowledge of federal, state, and local laws, criminal and traffic laws, and department policies and procedures.
- o Knowledge of the boundaries and geography of the county.
- o Knowledge of methods and practices of modern crime scene analysis.
- o Knowledge of criminal investigation methods, practices, and equipment.
- o Knowledge of the criminal justice system and court procedures.
- o Skill in applying modern crime scene analysis techniques.
- o Skill in comparing and identifying fingerprints.

- o Skill in the use of firearms, communications equipment, and other standard and specialized equipment.
- o Skill in the use of a computer.
- o Skill in the use of photographic and surveillance equipment, audio and video equipment, radios, and various emergency equipment.
- o Skill in maintaining files and records.
- o Skill in gathering, processing, analyzing, and preserving evidence.
- o Skill in interpersonal relations.
- o Skill in oral and written communication and interview techniques.

SUPERVISORY CONTROLS: The Lieutenant assigns work in terms of general instructions. Case reports and supplements are reviewed for compliance with department operating procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES: Guidelines include the state criminal and traffic codes, relevant federal laws, county ordinances, and department policies and procedures. These guidelines require judgment, selection, and interpretation in application.

COMPLEXITY: The work consists of related technical investigatory duties. The variety of situations encountered contributes to the complexity of the work.

SCOPE AND EFFECT: The purpose of this position is to investigate and solve crimes. Successful performance helps ensure the protection of community life and property.

PERSONAL CONTACTS: Contacts are typically with the general public, judges, attorneys, co-workers, suspects, victims, persons convicted of crimes, various court personnel, and law enforcement representatives from federal, state, and local agencies.

PURPOSE OF CONTACTS: Contacts are typically to give and exchange information, provide services, resolve problems, and interrogate persons.

PHYSICAL DEMANDS: The work is typically performed while sitting, standing, walking, bending, crouching, or stooping. The employee frequently lifts light or heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, and must be able to restrain people and distinguish between shades of color.

WORK ENVIRONMENT: The work is typically performed in an office, vehicle, or outside. The employee may be exposed to dust, dirt, contagious or infectious diseases, and inclement weather. The work may require the use of protective devices.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: This position has functional supervision over Deputy Sheriffs at crime scenes.

MINIMUM QUALIFICATIONS:

- o Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- o Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- o Possession of or ability to readily obtain a valid driver's license issued by the State of North Carolina for the type of vehicle or equipment operated.
- o Ability to meet current requirements set forth by the North Carolina Training and Standards Commission.